



The Baroque Horse Store Owner: Melissa Fischbach

[www.baroquehorsestore.com](http://www.baroquehorsestore.com) [bhs@mcn.org](mailto:bhs@mcn.org)

707-937-2133 (10am-7pm PST, This is my home number)

21512 Orr Springs Road, Ukiah, CA 95482 USA

## Prop Rental Agreement

**Rental Agreement:** This Letter will constitute an agreement between the Baroque Horse Store (herein referred to as BHS) for the rental of props for the below named production (herein referred to as "The Company"). BHS rental merchandise is not for sale. It is for rental purposes only. Our minimum rental period is one week.

**Penalties for Late Returns:** All items are due back at BHS on or before the Return Date, which is the agreed upon return date by both parties, If any items are returned after this date, The renter /company will be charged \$20 for each prop, for each week, or any portion thereof, past the return date until the items are returned to BHS.

**Replacement Cost:** Any damage to or loss of rentals will be charged to the renter based on the listed replacement value as listed on the Inventory Sheet. This value is determined by BHS based on current replacement costs, which may or may not be the listed market value.

**Certificate of Insurance:** As a condition of all prop rental agreements, we require a "Certificate of Insurance" from The Company. If we are unable to obtain an appropriate certificate of insurance prior to the shipping of your rental we will be unable to accommodate your rental needs.

**Alterations:** The Company agrees to rental all items "as is" with the understanding that they may have imperfections. Items must be returned in original condition. Props MAY NOT be altered in any fashion (cutting, painting, dyeing, distressing, re-upholstering, etc.) without the written consent of BHS. Any added pieces to the props, must be removed and items must be restored to original condition prior to return or Damage charges will be incurred. The Company will be charged for changes/damages as determined by BHS. Damages will be determined upon receipt of rentals returned.

**Care of Props:** The Company will, with respect to the items entrusted to it under this agreement, exercise the highest degree of care for the safekeeping and preservation of the items rented from BHS. A \$20.00 per hour fee will be deducted on items returned that require professional cleaning.

**Shipping and Returns** of props: The Company is solely responsible for the charges of delivery and return and any related expenses of all items to and from BHS. All props are due back at BHS on the agreed upon return date. If items are shipped back they shall be shipped prepaid and insured for the dollar value indicated in this Rental Contract. Include a copy of the Inventory Sheet in each box and highlight the items packed in that box. Please take care when packaging props- i.e. please place items in bags and wrap more delicate items in bubble wrap. Please do not force items in to boxes that are too small. Carelessly packed items may incur damage fees.

**Non-liability of BHS:** BHS is not responsible or liable to The Company or its employees, independent contractors, and agents for personal injury or death to any person or animal, or property damage arising out of or in connection with said items owned or leased or rented by BHS. The Company agrees to use the props or other items specified on the Inventory Sheet at the Company's own risk.



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**Acknowledgement:** The Company will allow BHS to post production references on the "Appeared in" section of the BHS website and face book page, after the public release date.

I \_\_\_\_\_ On the behalf of the company: \_\_\_\_\_

Am renting props be used for (movie, commercial, photo shoot, display) \_\_\_\_\_

Title of production working or otherwise \_\_\_\_\_

Shipping Address and contact: \_\_\_\_\_ FEDEX account # \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Customs Broker information (where applicable)

Section for BHS to fill in (multiple rented items may be attached on a separate sheet)		
Am renting the following props:	Condition of prop(s) rented,	Inventory Sheet value
_____	_____	_____
Total value: _____ Rental fee _____ ( 40% of total value)		

*\*Total Value to be paid upfront and returned/ re-credited minus the rental fee and any charged incurred once the items are returned.*

Credit card (circle one) Visa MC Dis Amex

CC number \_\_\_\_\_ Expiration \_\_\_\_\_ Security code \_\_\_\_\_ Name on card \_\_\_\_\_

Rental duration of \_\_\_\_\_ (7-10 days unless specified otherwise)

ACCEPTS TERMS OF COSTUME RENTAL CONTRACT AS THE COMPANY'S REPRESENTATIVE:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_